

LUDGERSHALL TOWN COUNCIL



FINANCE AND POLICY COMMITTEE

Minutes of the Finance & Policy Committee held on Wednesday 28th August 2013 in the Council Chambers at 7-00pm

Present: C'llr Gardner in the chair, C'llr Allan, C'llr Pickernell, C'llr M Williams, C'llr Giles, C'llr White & C'llr Crane.

1. Apologies – no apologies received.

2. Declaration of Interest – C'llr White declared a pecuniary interest regarding agenda item 8.

3. Minutes of the previous meeting had been approved and signed at the August 2013 full Town Council meeting.

4. Financial Statement

A financial statement produced from the balance of accounts after reconciliation between bank statements from Lloyds TSB and accounts package dated 31st July 2013 had been circulated (appendix A) and approved.

5. Bills for Payment – invoices listed on the agenda plus the following: - Garden Voucher for Ludgershall in Bloom £25-00p, Avon Security engraving & purchase of shields £49-00p, B Gas Business electric charge @ Rec £100-95p, Mr B Ward small works £40-00p, S D Playground Services ¼ inspection £94-51p, S D Playground Services roundabout repair £480-00p & Glasdon new litter bin £631-86p.

6. Remembrance Sunday Service – guidelines and application forms received from Wiltshire Council, the clerk will apply for Temporary Road Closure and C'llr M Williams has completed the Risk Assessment. It was agreed the Road Closure signs would be purchased as they will be required annually. Inspector Lange has been asked to confirm the number of police likely to be present at this year's service.

7. Town Council Office/Community Hub – see minutes from extraordinary meeting.

8. Clerk's ¼ Overtime Payment - C'llr White had declared a pecuniary interest. Copies of the Clerks' timesheets showing worked overtime from 1st April 2013 to 30th June 2013 had been circulated; a total of 48 hours worked over 13 weeks is requested for payment. C'llr Gardner from the Chair, proposed the sum of £621-12p should be paid in full, seconded by C'llr Giles, carried.

9. Committee Reports

Recreation, Leisure & Environment – Roundabout repairs complete costing £480-00p. Christmas lights costing £436-85p per column are being investigated. The caretaker’s hourly rate to be increased to £8-50p per hour from October 2013, clerk will need to amend the standing order. Budget projects for 2014/2015 listed as Christmas lights £2000, Notice boards £2000 & funding for leaflets £1000.

Allotment, Cemetery & Car park – A test certificate for War Memorial flood lights to be obtained. Allotment Rules regarding only 12 hens per allotment to be up held but 2 members of committee to investigate amendment to Rules about keeping ducks. No capital projects planned for 2014/2015.

10. Any Other Business

The clerk reported the webmaster was on holiday from 30th August until 9th September 2013 and the clerk will be on holiday 31st August until 9th September 2013.

There being no further business to discuss the meeting closed at 7-45pm.

Signed.....Date.....